



Volunteer Background Verification Form

To: Human Resources

From: _____

Re: Volunteer

VOLUNTEER STATUS

(To be completed by Site)

School Year _____ New

Returning Student Observer

LEVEL I II III

The Alhambra Unified School District requires volunteers to follow specific Board Policy (BP1240) and Administrative Regulations (AR1240) relating to volunteer assistance at the school sites.

DATE: _____

VOLUNTEER SCHOOL/LOCATION: _____

FULL LEGAL NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

*Information Needed for New Volunteers Only
(Please provide one of the following for FBI/DOJ Verification)*

Social Security (Last Four Digits) # _____

Driver's License # / CA ID _____

Date of Birth _____

The Volunteer named above will need the following:

_____ Fingerprinting / Criminal Background Check
(FBI/DOJ fee by cash, debit card or business check and additional rolling fee for LIVESCAN services)

_____ AUSD Verification
(Secondary Diploma/Equivalency plus AA/AS Degree at a certified college; or Secondary Diploma/Equivalency plus basic skills professional examination)

Approved by: _____

Site/Department Administrator's Signature